

6. **MEMBERS QUESTIONS**

7. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to receive the minutes of the Council Meeting held on **Tuesday 23rd July 2019**, at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

8. **MATTERS ARISING**

- a. Minutes of the Town Council Meeting held on Tuesday **23rd July 2019**.

9. **PLANNING APPLICATIONS**

- a. **CB/19/01949/FULL – Brookside Bungalow, Langford Road, Biggleswade, SG18 9RA**
Loft conversion.
- b. **CB/19/02135/FULL – 1 Sandpiper Close, Biggleswade, SG18 8DT**
Erection of first floor side extension.

10. **ACCOUNTS**

a. **Financial Administration**

For Members to receive and adopt the following accounts:

- i. Detailed Balance Sheet to 30th June 2019.
- ii. Summary of Income & Expenditure 30th June 2019.
- iii. Income and Expenditure by budget heading 30th June 2019.
- iv. Current Bank Account, receipts and payments to 30th June 2019.

b. **ITEMS FOR CONSIDERATION**

a. **Lighting Provision on part of unlit Footpath 44- Southern Railway Crossing**

Council are requested to consider an email 24/07/2019 from Central Bedfordshire to request further 50% funding of £4000.00 for the cost of trenching work which is likely to be an addition £8k. The total cost would be £13k and the request is for the total of £6500.00 contribution for the trenching work of which £2500.00 contribution was resolved on 14/11/2017.

This matter was previously dealt with at Council Meeting on 14th November 2017 and a decision was made as follows:

A14/11/09.4 d. **Lighting Provision on part of unlit Footpath 44– Southern Railway Crossing**

An email had been received from Andrew Gillam (ROW Officer – Area 1 (East) regarding the upgrading of the surface along the above footpath, which has now been completed. The CBC Lighting Officer has agreed to a three lamp column extension from the last Brunel Drive lamp column and are now in a position to carry out the works if funding is available. To this end CBC have agreed to part fund the installation and are asking BTC to consider a 50% contribution,

with CBC taking on all future maintenance as the new part is absorbed into the CBC lighting network.

The costing is less than £5K and Members are asked to consider the proposal of £2.5K approximately as part contribution.

It was **RESOLVED** to support with proposal with a contribution of up to a maximum of £2,500.

b. Central Bedfordshire Council and Network Rail – Proposed Closure Lindsell’s Level Crossing. Biggleswade Bridleway No. 11.

Correspondence and Map with regards to Highways Act 1980 – The closure of Lindsell’s Level Crossing on the East Coast Main Line, the provision of an alternative bridged crossing and associated improvements to the local public rights of way network.

c. Public Notice - Central Bedfordshire Council Proposes to Introduce an Experimental One Way and Contra-Flow Cycle System In The Baulk, Biggleswade

To introduce One Way Traffic and Contra-Flow Cycling in the following length of road in Biggleswade:-

1. B1040 (The Baulk), One way traffic (west to east) and contra-flow cycling (east to west) from A6001 (High Street) to B1040 (Drove Road).

This order shall come into operation on the 16th day of August 2019 and may be cited as “Central Bedfordshire Council (The Baulk, Biggleswade) (One Way Traffic) Experimental Order 2019”

Further Details may be viewed online at www.centralbedfordshire.gov.uk/publicstatutorynotices. Comments should be sent in writing to the Traffic Management team at the address below or e-mail traffic.consultation@centralbedfordshire.gov.uk by 16th January 2020.

d. BATPC AGM

An invitation has been received via email for the BATPC AGM On Thursday 17th October 2019 at 7.30 pm In Cople Village Hall, Grange Lane, Cople MK44 3TT (Attached email).

Elections to the County Committee Nomination form 2019 (Attached)

12. ITEMS FOR INFORMATION

a. Drove Road Workshop Update

Report on the New Drove Road Workshop (Attached)

13. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

14. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

- a. Administrative Role for Advertising
- b. Payroll Procedures
- c. Proposed Workshop & Store
- d. Minutes of Extraordinary Meeting 01082019

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.



MINUTES OF THE BIGGLESWADE TOWN COUNCIL MEETING
HELD ON TUESDAY 23 JULY 2019
AT THE OFFICES OF BIGGLESWADE TOWN COUNCIL,
THE OLD COURT HOUSE, 4 SAFFRON ROAD, BIGGLESWADE

PRESENT:

Cllr D Albone
Cllr I Bond
Cllr K Brown
Cllr G Fage
Cllr L Fage
Cllr F Foster (Vice Chairman)
Cllr M Foster
Cllr M Knight
Cllr M North
Cllr H Ramsay
Cllr M Russell (Chairman)
Cllr D Strachan
Cllr C Thomas
Cllr J Woodhead

Mr S Newton – TCO Manager, Biggleswade Town Council
Mrs J Durn – Meeting Administrator, Biggleswade Town Council
Members of Public – 4

B23/0701 1. APOLOGIES FOR ABSENCE

Cllr R Pullinger

ABSENT WITHOUT APOLOGIES

None

B23/0702 2. DECLARATIONS OF INTEREST

B23/0702.1 a. Disclosable Pecuniary Interests in any agenda item - none

B23/0702.2 b. Non-pecuniary interests in any agenda item – none

B23/0703 3. TOWN MAYOR'S ANNOUNCEMENTS.

Cllr Russell gave the following report:

On Tuesday 16th July, I was invited to speak to Biggleswade Rotary Club about being a Town councillor. I described the structure and responsibilities of the Council to indicate the kinds of issues we have to consider and then spoke about how we can express our views on more strategic issues. I passed the mayoral chain round for them to see and one Rotarian was pleased to find her father-in-law's name on the chain.

I took questions afterwards which revealed interest in town centre regeneration and house building in particular.

On Thursday 18th July, I spoke again at the Examination in Public of the Local Plan. This was an extra session to discuss the Future Growth Areas in the Plan and CBC's proposal to withdraw Appendix 7, ie. The Grown Areas, from the Plan.

Central Bedfordshire had produced document for the Inspectors to support their request to withdraw Appendix 7. The main argument was that there was the potential for misunderstanding since these were not allocated sites but 'technically through the work done as part of the evidence base to the submitted Plan, these areas were worthy of further assessment and hence would be considered during the Partial Review'.

I argued that the Town Council was not confused by Appendix 7. CBC had identified the Future Growth Areas in some detail in the first iteration of the Plan in July 2017 under the heading of Spatial Strategy Approach and 'seeking to identify and deliver spatial options and strategic opportunities that could provide for longer term economic and housing growth'. A 'provisional capacity' of between 3,000 and 6,600 homes was identified for the east of Biggleswade. I indicated that this approach was helpful in that it could deter unwanted growth in other areas and that it gave a basis for longer term planning for the town.

I acknowledged that detailed planning for the A1 corridor depends on decisions made on national infrastructure but then went on to look at timescales.

East/West Rail – an announcement on the preferred route is expected this autumn. The completion date for delivery is currently proposed as 2027-2028.

A428 Black Cat to Caxton Gibbett, the completion of the Oxford to Cambridge Expressway between the M1 and Cambridge is currently in the first stage of the process to obtain a Development consent Order and construction is anticipated between 2021 and 2025.

Although there is no preferred solution for the A1, it has been identified as a priority by the sub-national transport body for the region, England's Economic Heartland. It is hoped that funding may become available 2025-2030. This means that all three of these hugely important infrastructure schemes are due to be completed within the Local Plan period to 2035 leading to much more demand for housing and economic development sites in East Bedfordshire.

I argued that it is very important for Biggleswade that the Local Plan is in place but also important that Appendix 7 stays since it will help to ensure a faster response to what will be national demands for housing. It is also, of course, why the Government is considering our Housing infrastructure Bid favourably and why the current east Biggleswade site has been given Garden Community status. I also argued for the Partial Review of the Plan to begin within six months to facilitate orderly growth rather than speculative development.

In all, I have spoken on behalf of the Town Council at four sessions of the Examination in Public, which is nearing its conclusion. We now await the Inspectors' report.

B23/0704 **4. PUBLIC OPEN SESSION**

Cllr Whitaker: Regarding item 9f, Drove Road premises for education. Cllr Whitaker has further information on this item and will be happy to provide additional input when this planning application is covered on the Agenda.

B23/0705 **INVITED SPEAKER**

No invited speaker

B23/0706 **MEMBERS QUESTIONS**

Cllr D Albone: A resident of the Baulk has raised concerns regarding a communication they have received from CBC informing residents of roadworks starting on 29 July (3 days notice). This could cause problems with parking and resident wondered if permit holders could use the CBC car park at the Lawns, and was also concerned about a neighbour with mobility issues who needs their car to be close to the house. Cllr Woodhead has also asked for clarification as he understood that the works were mainly signage.

The Chairman asked if Cllrs M Foster, and S Watkins could gain clarity on this issue and inform Cllrs D Albone and J Woodhead of the outcome.

B23/0707 **7. MINUTES AND RECOMMENDATIONS OF MEETINGS**

B23/0707.1 **a.** Members received and approved the Minutes of the Biggleswade Town Council Meeting held on 09 July 2019.

B23/0707.2 **b.** Members received and approved the **Recommendations** and **Resolutions** of the Finance and General Purposes Meeting held on Tuesday 16 July 2019.

B23/0708 **8. MATTERS ARISING**

From the Minutes of the Biggleswade Town Council Meeting held on 09 July 2019.

a. Taxi Rank for Biggleswade: Cllr Fage has asked Cllr Watkins to put this on the next Biggleswade Joint Council Agenda. Members also requested that it be included on the next Town Centre Management Meeting Agenda.

PLANNING APPLICATIONS

B23/0709.1

- a. **CB/19/01779/FULL – Land rear of 49-51 Shortmead Street, Biggleswade SG18 0AT**
Change of Use and Construction of a Detached Double Garage

It was **RESOLVED** that the Town Council have **NO OBJECTION** to this Application. There are however concerns of adverse detriment to the neighbouring barn which the Council would like **NOTED**.

B23/0709.2

- b. **CB/19/01781/LB – Land rear of 49-51 Shortmead Street, Biggleswade**
Erect Double Garage

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application providing the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent residents.

B23/0709.3

- c. **CB/19/01906//FULL – 4 Orchard Close, Biggleswade,SG18 0NE**
Single storey Front Extension

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application providing the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent residents.

- d. **CB/19/1092/FULL – 6 Windmill View, Biggleswade SG18 8WP**
Single storey side Extension

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application providing the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent residents.

- e. **CB/19/01911/FULL – 17 London Road, Biggleswade SG18 8ED**
Two storey side Extension

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application providing the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent residents.

f. **CB/19/01909/FULL – Storage Unit, Rear of 99 Drove Road, Biggleswade SG18 9SL**
Change of Use from Workshop/Out Building to D1 Premises for Education.

The Council agreed to the Chairman's suggestion that Standing Orders were lifted so that Cllr H Whitaker could speak on this topic. This was agreed and the Chairman suspended Standing Orders:

Cllr Whitaker was not clear about the detail given on this Application. Following enquiries, she has established that this is a residential facility for children with special needs and will house three children with spacing for four. Should this application and the previous application be viewed as a whole? Or is it two separate applications? The Planning Department is waiting for information from Highways as there is insufficient space for people to park and they will need round it up or down in terms of staffing. There are a lot of questions that are unclear. The needs of these children are incredibly complex, and the application itself is complex and causing concern to the Planning Officer.

Standing Orders were reinstated.

It was **RESOLVED** that the Town Council **OBJECT** to this Application on the following grounds:

1. The information is incomplete
2. The Application does not reflect the true proposal for the site
3. Concerns about parking

g. **CB/19/01865/FULL – New Spring Farm. London Road, Biggleswade SG18 9SL**

Replacement of 22.5m High Mast and 2 No. Equipment Cabinets with Upgraded 27.5m High Mast Supporting Radio Apparatus and 8 No Upgraded Equipment Cabinets within Modified Site Compound, Plus Ancillary Works.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application.

h. **CB/19/01924/FULL – 5 Aston Croft, Biggleswade SG18 8GR**
Rear Ground Floor Extension

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application providing the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent residents.

- i. **CB/19/01715/LB81 – 81 Shortmead Street, Biggleswade SG180BB**
Listed Building: Replace Rear Wooden Patio Doors with New Elite Engineered Hardwood Door.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application providing the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent residents.

- j. **CB/19/01649/FULL – Ivel Valley School Secondary Site, Hitchmead Road, Biggleswade SG18 0NL**

Installation of a Single Classroom 69m 2 Modular Unit on site for a Temporary Period of 5 years.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application.

- k. **CB/18/02353/FULL – Lands at Bonds Lane and Foundry Lane Biggleswade SG18 8AY**

Demolition of existing vacant and derelict buildings and erection of 50 residential apartments and associated vehicular access, car and cycle parking, refuse storage and landscape.

The Town Council have previously **OBJECTED** to this Application (July 2018) on the grounds of access, and this objection still stands.

We understand that the Application has now come to the DMC with recommendation for approval, which BTC find completely unacceptable. Cllr Bond attended the CBC DMC Meeting and put forward our previous BTC objections, which have not changed and appear to have been ignored. The Town Council position was in the report but was not mentioned or addressed.

BTC is very disappointed with this outcome; it was felt that objections as important as this should have been noted. BTC were not consulted in advance of the DMC Meeting, and as far as we are aware, adequate Fire Safety Regulations have been correctly signed off.

It was **RESOLVED** that a letter of **OBJECTION** be written from BTC to Jason Longhurst, Director of Planning. It was also suggested that a letter be sent from Chairman to Chairman. Whilst writing to the Planning Department we should include reference to the Application for 99 Drove Road, which we understand is a partial application and requires further investigation.

B23/0710 10. ITEMS FOR INFORMATION

B23/0710.1 a. Planning Application Outcomes

This information was **NOTED**

B23/0711 11. PUBLIC OPEN SESSION

B23/0711.1 a. Cllr Whittaker: Applications from the DMC Meeting:

Cllr Bond's objections regarding the Bonds Lane Application were well put. However, the Planning Regulations consider 16 spaces to be sufficient and Cllr Bond reported that the Application was therefore not refused for parking reasons.

The Eagle Farm Road Application for the School end of the road: Supported residents for a residential parking zone which will alleviate commuter parking problems currently being experienced. Cllr Delgano and Paul Salmon (CBC Highways Officer) are meeting with the school to address these issues.

B23/0712 12. EXEMPT ITEMS

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

(No Exempt Items)

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.

Detailed Balance Sheet (Excluding Stock Movement)

Month No: 3

30/06/2019

Council 13082019

Accounts

Item 10i Detailed Balance Sheet

<u>A/c</u>	<u>Account Description</u>	<u>Actual</u>		
	<u>Fixed Assets</u>	Asset Value	Depreciation	Net Value
1	OP'L F/H LAND & BUILDINGS	1,813,044	400,299	1,412,745
2	OP'L L/H LAND & BUILDINGS	9,095	0	9,095
21	VEHICLES & EQUIPMENT	780,300	390,395	389,905
41	INFRASTRUCTURE ASSETS	301,364	228,359	73,005
61	COMMUNITY ASSETS	15,380	0	15,380
	Total Fixed Assets	2,919,183	1,019,053	1,900,130
	<u>Current Assets</u>			
91	CAPITAL WORK IN PROGRESS	6,800		
100	DEBTORS - TOWN COUNCIL	4,465		
101	DEBTORS - ALLOTMENTS	313		
102	DEBTORS - PITCH HIRE	6,080		
103	DEBTORS - ORCHARD CENTRE	26,110		
105	VAT REFUNDS	10,595		
106	ORCHARD DEBTOR SUPSENSE	-406		
108	DEPOSITS	-100		
201	NATWEST CURRENT BANK A/C	79,393		
202	LLOYDS CURRENT BANK A/C	460,676		
204	LLOYDS SALARY A/C	86		
209	NATWEST CAPITAL RESERVE	256,346		
210	PETTY CASH	240		
212	CASH CHANGE FLOAT	24		
225	NATWEST 95 DAY ACCOUNT	451		
	Total Current Assets		851,072	
	<u>Current Liabilities</u>			
501	TRADE CREDITORS	29,425		
510	ACCRUALS	2,030		
525	ALLOTMENT DEPOSITS	3,150		
530	INC IN ADVANCE - COMMUTED	29,800		
537	SUNDRY CREDITORS	145		
	Total Current Liabilities		64,550	
	Net Current Assets			786,522
	Total Assets less Current Liabilities			2,686,652
	<u>Long Term Liabilities</u>			
401	PWLB LOANS	129,792		
430	LEASE CREDITOR (GROSS)	12,963		
435	LEASE CREDITOR (DEF'D INT)	-970		
	Total Long Term Liabilities		141,785	
	Total Assets less Total Liabilities			2,544,867
	<u>Represented By :-</u>			
301	CURRENT YEAR FUND	171,930		
310	GENERAL RESERVE	206,439		
349	ROLLING CAPITAL FUND	401,353		
350	CAPITAL FINANCING RESERVE	1,399,233		
451	DEF'D GRANTS APPLIED	608,674		

Date :- 22/07/2019

BIGGLESWADE TOWN COUNCIL

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Time :- 12:58

Detailed Balance Sheet (Excluding Stock Movement)

Month No: 3 30/06/2019

<u>A/c</u>	<u>Account Description</u>	<u>Actual</u>	
452	DEF'D GRANTS W/BACK	-242,762	
	Total Equity		2,544,867

Summary Income & Expenditure by Budget Heading 30/06/2019

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Of Budget
<u>Finance & General Purposes</u>								
101 B'SWADE MAGISTRATES COURT	Expenditure	-3,171	1,090	6,280	5,190		5,190	17.4 %
	Income	0	106	6,280	-6,174			1.7 %
108 GRANTS (INCL S137)	Expenditure	500	34,642	32,017	-2,625		-2,625	108.2 %
109 CAPITAL EXPENDITURE	Expenditure	447	101,341	117,351	16,010		16,010	86.4 %
111 CORPORATE MANAGEMENT	Expenditure	10,036	29,125	100,778	71,653		71,653	28.9 %
	Income	49	505,691	1,016,058	-510,367			49.8 %
112 DEMOCRATIC REP'N & MGM'T	Expenditure	12,808	40,775	138,512	97,737		97,737	29.4 %
113 CIVIC ACTIVITIES & EXPENSES	Expenditure	0	199	4,600	4,401		4,401	4.3 %
	Income	0	-197	0	-197			0.0 %
115 ORCHARD COMMUNITY CENTRE	Expenditure	6,456	18,947	90,412	71,465		71,465	21.0 %
	Income	2,405	25,641	43,000	-17,359			59.6 %
901 CENTRAL SERVICES	Expenditure	0	0	-1,685	-1,685		-1,685	0.0 %
Finance & General Purposes Expenditure		27,076	226,120	488,265	262,145	0	262,145	46.3 %
Income		2,454	531,241	1,065,338	-534,097			49.9 %
Net Expenditure over Income		24,623	-305,121	-577,073	-271,952			

Summary Income & Expenditure by Budget Heading 30/06/2019

Month No : 3

June 2019

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Of Budget
<u>Public Land & Open Spaces</u>								
102 ALLOTMENTS	Expenditure	0	416	1,965	1,549		1,549	21.2 %
	Income	0	34	6,000	-5,966			0.6 %
104 BURIAL GROUNDS	Expenditure	7,921	24,809	83,872	59,063		59,063	29.6 %
	Income	605	5,274	19,000	-13,726			27.8 %
212 RECREATION GROUNDS	Expenditure	26,378	74,788	306,926	232,138		232,138	24.4 %
	Income	1,416	3,097	9,590	-6,493			32.3 %
902 WORKS SERVICES	Expenditure	0	0	58,570	58,570		58,570	0.0 %
	Public Land & Open Spaces Expenditure	34,299	100,013	451,333	351,320	0	351,320	22.2 %
	Income	2,021	8,405	34,590	-26,185			24.3 %
	Net Expenditure over Income	32,278	91,607	416,743	325,136			

Summary Income & Expenditure by Budget Heading 30/06/2019

Month No : 3

June 2019

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Of Budget
<u>Town Centre Management</u>								
103 STREET LIGHTS	Expenditure	602	1,266	500	-766		-766	253.2 %
105 CAR PARKS	Expenditure	4,708	20,991	75,744	54,753		54,753	27.7 %
	Income	2,750	9,104	50,000	-40,896			18.2 %
106 MARKET	Expenditure	2,530	7,326	28,560	21,234		21,234	25.7 %
	Income	890	3,198	16,500	-13,302			19.4 %
107 TOWN CENTRE GENERAL	Expenditure	8,332	18,845	98,143	79,298		79,298	19.2 %
	Income	0	-291	0	-291			0.0 %
110 PUBLIC CONVENIENCES	Expenditure	1,649	5,167	26,650	21,483		21,483	19.4 %
	Town Centre Management Expenditure	17,821	53,595	229,597	176,002	0	176,002	23.3 %
	Income	3,640	12,012	66,500	-54,488			18.1 %
	Net Expenditure over Income	14,180	41,584	163,097	121,513			
<u>INCOME - EXPENDITURE TOTALS</u>								
	Expenditure	79,196	379,728	1,169,195	789,467	0	789,467	32.5 %
	Income	8,114	551,658	1,166,428	-614,770			47.3 %
	Net Expenditure over Income	71,081	-171,930	2,767	174,697			

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Detailed Income & Expenditure by Budget Heading 30/06/2019

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Council 13082019

Month No : 3

June 2019

Accounts

Item 10iii Income & Expenditure by Budget heading

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>Finance & General Purposes</u>							
<u>101 B'SWADE MAGISTRATES COURT</u>							
4007 HEALTH & SAFETY	0	0	300	300		300	0.0 %
4011 RATES	1,171	3,513	11,800	8,287		8,287	29.8 %
4012 WATER RATES	0	146	500	354		354	29.2 %
4013 RENT	-7,480	-7,480	-29,920	-22,440		-22,440	25.0 %
4014 ELECTRICITY	253	402	3,000	2,598		2,598	13.4 %
4015 GAS	242	-364	2,000	2,364		2,364	-18.2 %
4016 CLEANING COSTS	1,325	1,995	9,000	7,005		7,005	22.2 %
4021 TELEPHONE & FAX	-47	0	0	0		0	0.0 %
4029 OFFICE REFURBISHMENT	0	96	0	-96		-96	0.0 %
4036 PROPERTY MAINTENANCE	1,293	1,848	4,000	2,152		2,152	46.2 %
4042 EQUIPT MAINT/REPAIR	0	0	1,000	1,000		1,000	0.0 %
4067 PEST CONTROL	0	0	100	100		100	0.0 %
4104 REFUSE COLLECTION	72	300	1,000	700		700	30.0 %
4110 FIRE PRECAUTIONS	0	366	1,500	1,134		1,134	24.4 %
4134 SECURITY/CCTV	0	268	2,000	1,732		1,732	13.4 %
B'SWADE MAGISTRATES COURT :- Expenditure	-3,171	1,090	6,280	5,190	0	5,190	17.4 %
1081 INC-RENT	0	106	6,280	-6,174			1.7 %
B'SWADE MAGISTRATES COURT :- Income	0	106	6,280	-6,174			1.7 %
Net Expenditure over Income	-3,171	984	0	-984			
<u>108 GRANTS (INCL S137)</u>							
4261 GRANTS UNDER OTHER	500	34,642	20,767	-13,875		-13,875	166.8 %
4264 Community Agent Grant	0	0	11,250	11,250		11,250	0.0 %
GRANTS (INCL S137) :- Expenditure	500	34,642	32,017	-2,625	0	-2,625	108.2 %
Net Expenditure over Income	500	34,642	32,017	-2,625			
<u>109 CAPITAL EXPENDITURE</u>							
4053 LOAN INTEREST	0	0	5,582	5,582		5,582	0.0 %
4253 LEASE INTEREST REPAYED	33	100	242	142		142	41.5 %
4802 CP - New Computer Installation	0	11,351	0	-11,351		-11,351	0.0 %
4842 CP - The Orchard Furniture & E	0	493	0	-493		-493	0.0 %
4847 CP - Workshop	0	525	0	-525		-525	0.0 %
4900 ROLLING CAPITAL FUND	0	100,000	100,000	0		0	100.0 %
4980 LOAN REPAYMENT	0	0	9,453	9,453		9,453	0.0 %
4982 LEASE CAPITAL REPAYED	414	1,241	2,074	833		833	59.8 %

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4990 ASSET FUNDING FROM RCP	0	-12,369	0	12,369		12,369	0.0 %
CAPITAL EXPENDITURE :- Expenditure	447	101,341	117,351	16,010	0	16,010	86.4 %
Net Expenditure over Income	447	101,341	117,351	16,010			
111 CORPORATE MANAGEMENT							
4057 AUDIT FEES	430	430	3,720	3,290		3,290	11.6 %
4901 C.S. SALARY RECHARGE	4,677	14,039	63,749	49,710		49,710	22.0 %
4911 C.S. O'HEAD RECHARGE	4,930	14,656	33,309	18,653		18,653	44.0 %
CORPORATE MANAGEMENT :- Expenditure	10,036	29,125	100,778	71,653	0	71,653	28.9 %
1076 PRECEPT RECEIVED	0	505,529	1,011,058	-505,529			50.0 %
1096 INTEREST RECEIVED	49	162	5,000	-4,838			3.2 %
CORPORATE MANAGEMENT :- Income	49	505,691	1,016,058	-510,367			49.8 %
Net Expenditure over Income	9,987	-476,565	-915,280	-438,715			
112 DEMOCRATIC REP'N & MGM'T							
4024 SUBSCRIPTIONS	0	2,514	3,600	1,086		1,086	69.8 %
4026 COMPUTER	0	0	1,500	1,500		1,500	0.0 %
4135 ELECTION PROVISION	0	0	4,000	4,000		4,000	0.0 %
4901 C.S. SALARY RECHARGE	6,235	18,719	85,000	66,281		66,281	22.0 %
4911 C.S. O'HEAD RECHARGE	6,573	19,541	44,412	24,871		24,871	44.0 %
DEMOCRATIC REP'N & MGM'T :- Expenditure	12,808	40,775	138,512	97,737	0	97,737	29.4 %
Net Expenditure over Income	12,808	40,775	138,512	97,737			
113 CIVIC ACTIVITIES & EXPENSES							
4008 STAFF TRAINING	0	90	1,500	1,410		1,410	6.0 %
4009 STAFF TRAVEL	0	0	500	500		500	0.0 %
4112 TOWN MAYOR'S ALLOW.	0	50	1,000	951		951	5.0 %
4166 TWINNING	0	0	500	500		500	0.0 %
4179 CIVIC FUNCTIONS	0	60	1,000	940		940	6.0 %
4180 CIVIC REGALIA REPAIRS ETC	0	0	100	100		100	0.0 %
CIVIC ACTIVITIES & EXPENSES :- Expenditure	0	199	4,600	4,401	0	4,401	4.3 %
1300 INC-MAYORS CHARITY	0	-197	0	-197			0.0 %
CIVIC ACTIVITIES & EXPENSES :- Income	0	-197	0	-197			
Net Expenditure over Income	0	397	4,600	4,203			

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
115 ORCHARD COMMUNITY CENTRE							
4001 STAFF SALARIES	4,507	13,358	42,465	29,107		29,107	31.5 %
4002 EMPLOYERS N.I	423	1,248	4,990	3,742		3,742	25.0 %
4003 EMPLOYERS SUPERANN.	1,073	3,179	10,107	6,928		6,928	31.5 %
4007 HEALTH & SAFETY	0	0	500	500		500	0.0 %
4009 STAFF TRAVEL	0	78	0	-78		-78	0.0 %
4011 RATES	0	0	5,500	5,500		5,500	0.0 %
4012 WATER RATES	0	0	600	600		600	0.0 %
4014 ELECTRICITY	0	164	10,000	9,836		9,836	1.6 %
4015 GAS	134	-528	4,500	5,028		5,028	-11.7 %
4016 CLEANING COSTS	320	690	4,000	3,310		3,310	17.3 %
4020 MISC. ESTABLISH.COST	0	0	500	500		500	0.0 %
4021 TELEPHONE & FAX	0	96	1,200	1,104		1,104	8.0 %
4026 COMPUTER	0	150	2,500	2,350		2,350	6.0 %
4032 PUBLICITY	0	0	500	500		500	0.0 %
4036 PROPERTY MAINTENANCE	0	477	1,000	523		523	47.7 %
4038 MAINTENANCE CONTRACT	0	36	1,500	1,464		1,464	2.4 %
4042 EQUIPT MAINT/REPAIR	0	0	200	200		200	0.0 %
4081 Licences	0	0	150	150		150	0.0 %
4128 EQUIPMENT	0	0	200	200		200	0.0 %
ORCHARD COMMUNITY CENTRE :- Expenditure	6,456	18,947	90,412	71,465	0	71,465	21.0 %
1078 INC-MISC GRANTS	0	18,000	18,000	0			100.0 %
1081 INC-RENT	146	146	0	146			0.0 %
1082 INC-LETTINGS	2,259	7,496	25,000	-17,505			30.0 %
ORCHARD COMMUNITY CENTRE :- Income	2,405	25,641	43,000	-17,359			59.6 %
Net Expenditure over Income	4,052	-6,694	47,412	54,106			
901 CENTRAL SERVICES							
4001 STAFF SALARIES	11,879	35,669	144,125	108,456		108,456	24.7 %
4002 EMPLOYERS N.I	1,065	3,196	12,750	9,554		9,554	25.1 %
4003 EMPLOYERS SUPERANN.	2,644	7,933	34,300	26,367		26,367	23.1 %
4007 HEALTH & SAFETY	0	0	2,500	2,500		2,500	0.0 %
4008 STAFF TRAINING	600	749	3,000	2,251		2,251	25.0 %
4009 STAFF TRAVEL	221	692	3,500	2,808		2,808	19.8 %
4010 MISC. STAFF COSTS	0	30	500	470		470	6.0 %
4013 RENT	7,480	7,480	29,920	22,440		22,440	25.0 %
4020 MISC. ESTABLISH.COST	0	0	250	250		250	0.0 %
4021 TELEPHONE & FAX	855	1,453	7,600	6,147		6,147	19.1 %
4022 POSTAGE	0	0	1,000	1,000		1,000	0.0 %

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4023 STATIONERY	542	1,307	5,000	3,693		3,693	26.1 %
4025 INSURANCE	0	19,957	21,000	1,043		1,043	95.0 %
4026 COMPUTER	4,822	10,231	24,000	13,769		13,769	42.6 %
4027 PHOTOCOPIER	0	203	3,500	3,297		3,297	5.8 %
4031 ADVERTISING	0	0	400	400		400	0.0 %
4032 PUBLICITY	430	860	3,500	2,640		2,640	24.6 %
4051 BANK CHARGES	170	453	1,500	1,047		1,047	30.2 %
4056 LEGAL EXPENSES	0	1,220	1,000	-220		-220	122.0 %
4058 PROFESSIONAL FEES	0	0	5,000	5,000		5,000	0.0 %
4060 OFFICE EQUIPMENT	0	1,479	500	-979		-979	295.8 %
4073 PAYROLL BUREAU FEES	0	-380	2,000	2,380		2,380	-19.0 %
4074 ACCOUNTANCY FEES	1,312	3,093	15,000	11,907		11,907	20.6 %
4125 Misc Costs	0	26	0	-26		-26	0.0 %
4901 C.S. SALARY RECHARGE	-15,589	-46,798	-212,500	-165,702		-165,702	22.0 %
4911 C.S. O'HEAD RECHARGE	-16,432	-48,853	-111,030	-62,177		-62,177	44.0 %
CENTRAL SERVICES :- Expenditure	0	0	-1,685	-1,685	0	-1,685	0.0 %
Net Expenditure over Income	0	0	-1,685	-1,685			
Finance & General Purposes :- Expenditure	27,076	226,120	488,265	262,145	0	262,145	46.3 %
Income	2,454	531,241	1,065,338	-534,097			49.9 %
Net Expenditure over Income	24,623	-305,121	-577,073	-271,952			

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June 2019

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>Public Land & Open Spaces</u>							
<u>102 ALLOTMENTS</u>							
4013	RENT	0	116	465	349	349	25.0 %
4037	GROUNDS MAINTENANCE	0	0	1,000	1,000	1,000	0.0 %
4087	PEST CONTROL	0	300	500	200	200	60.0 %
	ALLOTMENTS :- Expenditure	<u>0</u>	<u>416</u>	<u>1,965</u>	<u>1,549</u>	<u>0</u>	<u>21.2 %</u>
1087	INC-ALLOTMENTS	0	34	6,000	-5,966		0.6 %
	ALLOTMENTS :- Income	<u>0</u>	<u>34</u>	<u>6,000</u>	<u>-5,966</u>		<u>0.6 %</u>
	Net Expenditure over Income	<u>0</u>	<u>382</u>	<u>-4,035</u>	<u>-4,417</u>		
<u>104 BURIAL GROUNDS</u>							
4011	RATES	470	1,412	4,350	2,938	2,938	32.5 %
4012	WATER RATES	0	-28	200	228	228	-14.1 %
4014	ELECTRICITY	379	1,361	150	-1,211	-1,211	907.1 %
4036	PROPERTY MAINTENANCE	0	925	1,000	75	75	92.5 %
4110	FIRE PRECAUTIONS	0	138	200	62	62	69.1 %
4178	PATHS MAINTENANCE	0	0	1,000	1,000	1,000	0.0 %
4901	C.S. SALARY RECHARGE	935	2,808	12,750	9,942	9,942	22.0 %
4902	W.S. SALARY RECHARGE	4,200	12,685	46,940	34,255	34,255	27.0 %
4911	C.S. O'HEAD RECHARGE	986	2,931	6,662	3,731	3,731	44.0 %
4912	W.S. O'HEAD RECHARGE	951	2,578	10,620	8,042	8,042	24.3 %
	BURIAL GROUNDS :- Expenditure	<u>7,921</u>	<u>24,809</u>	<u>83,872</u>	<u>59,063</u>	<u>0</u>	<u>29.6 %</u>
1084	INC-BURIAL FEES	605	5,108	17,000	-11,892		30.0 %
1097	INC-MEMORIALS	0	166	2,000	-1,834		8.3 %
	BURIAL GROUNDS :- Income	<u>605</u>	<u>5,274</u>	<u>19,000</u>	<u>-13,726</u>		<u>27.8 %</u>
	Net Expenditure over Income	<u>7,316</u>	<u>19,535</u>	<u>64,872</u>	<u>45,337</u>		
<u>212 RECREATION GROUNDS</u>							
4011	RATES	447	1,339	4,550	3,211	3,211	29.4 %
4012	WATER RATES	0	-1,819	11,000	12,819	12,819	-16.5 %
4013	RENT	0	0	1	1	1	0.0 %
4014	ELECTRICITY	0	730	5,000	4,270	4,270	14.6 %
4016	CLEANING COSTS	0	0	400	400	400	0.0 %
4036	PROPERTY MAINTENANCE	0	0	5,000	5,000	5,000	0.0 %
4037	GROUNDS MAINTENANCE	0	0	2,500	2,500	2,500	0.0 %
4038	MAINTENANCE CONTRACT	694	2,073	6,500	4,427	4,427	31.9 %
4039	PLAY. EQUIP. MAINT.	573	573	3,000	2,427	2,427	19.1 %

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4043 FENCING & GATES	0	0	1,000	1,000		1,000	0.0 %
4044 TREES & PLANTS	1,050	1,546	2,500	955		955	61.8 %
4067 PEST CONTROL	0	0	1,500	1,500		1,500	0.0 %
4100 FERT./SEEDS/WEEDKILL	0	0	2,000	2,000		2,000	0.0 %
4104 REFUSE COLLECTION	463	1,303	1,000	-303		-303	130.3 %
4110 FIRE PRECAUTIONS	0	318	750	432		432	42.4 %
4114 LITTER BINS	0	0	2,000	2,000		2,000	0.0 %
4139 GRASS CUTTING	0	0	5,000	5,000		5,000	0.0 %
4901 C.S. SALARY RECHARGE	2,494	7,488	34,000	26,512		26,512	22.0 %
4902 W.S. SALARY RECHARGE	14,700	44,398	164,290	119,892		119,892	27.0 %
4911 C.S. O'HEAD RECHARGE	2,829	7,817	17,765	9,948		9,948	44.0 %
4912 W.S. O'HEAD RECHARGE	3,327	9,022	37,170	28,148		28,148	24.3 %
RECREATION GROUNDS :- Expenditure	26,378	74,788	306,926	232,138	0	232,138	24.4 %
1081 INC-RENT	1,416	3,079	5,240	-2,161			58.8 %
1083 INC-PITCH HIRE	0	18	4,000	-3,982			0.5 %
1091 INC-MISCELLANEOUS	0	0	350	-350			0.0 %
RECREATION GROUNDS :- Income	1,416	3,097	9,590	-6,493			32.3 %
Net Expenditure over Income	24,962	71,691	297,336	225,645			
902 WORKS SERVICES							
4001 STAFF SALARIES	16,424	49,673	212,350	162,677		162,677	23.4 %
4002 EMPLOYERS N.I	1,473	4,374	18,650	14,276		14,276	23.5 %
4003 EMPLOYERS SUPERANN.	3,103	9,378	50,550	41,172		41,172	18.6 %
4007 HEALTH & SAFETY	0	0	500	500		500	0.0 %
4008 STAFF TRAINING	0	0	2,500	2,500		2,500	0.0 %
4009 STAFF TRAVEL	0	69	500	431		431	13.8 %
4010 MISC. STAFF COSTS	0	0	300	300		300	0.0 %
4014 ELECTRICITY	0	59	50	-9		-9	118.2 %
4021 TELEPHONE & FAX	0	0	1,000	1,000		1,000	0.0 %
4036 PROPERTY MAINTENANCE	0	114	0	-114		-114	0.0 %
4041 EQUIPMENT HIRE	0	108	400	292		292	27.0 %
4042 EQUIPT MAINT/REPAIR	575	1,794	4,000	2,206		2,206	44.8 %
4046 VEHICLE LEASING	324	1,083	12,000	10,917		10,917	9.0 %
4047 MATERIALS/TOOLS	927	3,328	5,000	1,672		1,672	66.6 %
4048 VEHICLE MAINT/REPAIR	343	1,820	15,000	13,180		13,180	12.1 %
4049 VEHICLE FUEL	2,525	2,525	8,000	5,475		5,475	31.6 %
4050 VEHICLE TAX	30	290	270	-20		-20	107.4 %
4103 PROTECTIVE CLOTHING	30	1,386	2,500	1,114		1,114	55.5 %
4119 SKIP HIRE	0	314	6,000	5,686		5,686	5.2 %

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4128 EQUIPMENT	0	0	500	500		500	0.0 %
4134 SECURITY/CCTV	0	0	3,300	3,300		3,300	0.0 %
4136 RENEWALS/REPLACEMENT	0	0	3,000	3,000		3,000	0.0 %
4902 W.S. SALARY RECHARGE	-21,000	-63,425	-234,700	-171,275		-171,275	27.0 %
4912 W.S. O'HEAD RECHARGE	-4,753	-12,889	-53,100	-40,211		-40,211	24.3 %
WORKS SERVICES :- Expenditure	0	0	58,570	58,570	0	58,570	0.0 %
Net Expenditure over Income	0	0	58,570	58,570			
Public Land & Open Spaces :- Expenditure	34,299	100,013	451,333	351,320	0	351,320	22.2 %
Income	2,021	8,405	34,590	-26,185			24.3 %
Net Expenditure over Income	32,278	91,607	416,743	325,136			

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June 2019

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>Town Centre Management</u>							
103 STREET LIGHTS							
4014 ELECTRICITY	602	1,266	0	-1,266		-1,266	0.0 %
4174 BUS SHELTER MAINTENANCE	0	0	500	500		500	0.0 %
STREET LIGHTS :- Expenditure	602	1,266	500	-766	0	-766	253.2 %
Net Expenditure over Income	602	1,266	500	-766			
105 CAR PARKS							
4011 RATES	2,571	7,707	25,900	18,193		18,193	29.8 %
4021 TELEPHONE & FAX	0	0	600	600		600	0.0 %
4038 MAINTENANCE CONTRACT	0	-20	0	20		20	0.0 %
4047 MATERIALS/TOOLS	0	0	2,000	2,000		2,000	0.0 %
4056 LEGAL EXPENSES	0	0	1,000	1,000		1,000	0.0 %
4092 Card Processing Fees	369	803	-2,000	-2,803		-2,803	-40.2 %
4108 SURFACE REPAIRS	0	0	3,000	3,000		3,000	0.0 %
4126 CAR PARK LEASE	0	7,250	26,001	18,751		18,751	27.9 %
4901 C.S. SALARY RECHARGE	234	702	3,188	2,486		2,486	22.0 %
4902 W.S. SALARY RECHARGE	1,050	3,171	11,735	8,564		8,564	27.0 %
4911 C.S. O'HEAD RECHARGE	246	733	1,665	932		932	44.0 %
4912 W.S. O'HEAD RECHARGE	238	644	2,655	2,011		2,011	24.3 %
CAR PARKS :- Expenditure	4,708	20,991	75,744	54,753	0	54,753	27.7 %
1088 INC-CAR PARKING FEES	2,440	8,096	30,000	-21,904			27.0 %
1089 INC - PARKING PERMITS WORK	27	438	15,000	-14,562			2.9 %
1189 INC-PARKING PERMITS RES	283	571	5,000	-4,429			11.4 %
CAR PARKS :- Income	2,750	9,104	50,000	-40,896			18.2 %
Net Expenditure over Income	1,957	11,887	25,744	13,857			
106 MARKET							
4001 STAFF SALARIES	0	419	0	-419		-419	0.0 %
4004 MARKET STAFF	419	828	5,250	4,422		4,422	15.8 %
4011 RATES	510	1,527	5,150	3,623		3,623	29.6 %
4014 ELECTRICITY	0	-572	300	872		872	-190.8 %
4025 INSURANCE	0	0	550	550		550	0.0 %
4032 PUBLICITY	0	343	550	208		208	62.3 %
4047 MATERIALS/TOOLS	0	0	250	250		250	0.0 %
4081 Licences	0	0	333	333		333	0.0 %
4901 C.S. SALARY RECHARGE	779	2,340	10,625	8,285		8,285	22.0 %

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4911 C.S. O'HEAD RECHARGE	822	2,443	5,552	3,109		3,109	44.0 %
MARKET :- Expenditure	<u>2,530</u>	<u>7,326</u>	<u>28,560</u>	<u>21,234</u>	<u>0</u>	<u>21,234</u>	<u>25.7 %</u>
1085 INC-TUESDAY MARKET RENTS	113	791	3,000	-2,209			26.4 %
1086 INC-SATURDAY MARKET RENTS	777	2,375	13,500	-11,125			17.6 %
1091 INC-MISCELLANEOUS	0	32	0	32			0.0 %
MARKET :- Income	<u>890</u>	<u>3,198</u>	<u>16,500</u>	<u>-13,302</u>			<u>19.4 %</u>
Net Expenditure over Income	<u>1,640</u>	<u>4,128</u>	<u>12,060</u>	<u>7,932</u>			
107 TOWN CENTRE GENERAL							
4001 STAFF SALARIES	2,067	6,200	24,800	18,600		18,600	25.0 %
4002 EMPLOYERS N.I	186	558	2,250	1,692		1,692	24.8 %
4003 EMPLOYERS SUPERANN.	492	1,476	6,000	4,524		4,524	24.6 %
4009 STAFF TRAVEL	54	95	0	-95		-95	0.0 %
4012 WATER RATES	13	13	0	-13		-13	0.0 %
4036 PROPERTY MAINTENANCE	732	732	0	-732		-732	0.0 %
4064 ANNUAL HANGING BASKETS	2,791	2,791	2,500	-291		-291	111.6 %
4110 FIRE PRECAUTIONS	230	230	0	-230		-230	0.0 %
4116 WAR MEM & REM SERV	0	0	1,000	1,000		1,000	0.0 %
4117 CLOCK REPAIRS	0	0	350	350		350	0.0 %
4140 CHRISTMAS ACTIVITIES	0	0	5,500	5,500		5,500	0.0 %
4144 CCTV	0	1,500	18,000	16,500		16,500	8.3 %
4145 CHRISTMAS LIGHTS	0	0	18,500	18,500		18,500	0.0 %
4901 C.S. SALARY RECHARGE	234	702	3,188	2,486		2,486	22.0 %
4902 W.S. SALARY RECHARGE	1,050	3,171	11,735	8,564		8,564	27.0 %
4911 C.S. O'HEAD RECHARGE	246	733	1,665	932		932	44.0 %
4912 W.S. O'HEAD RECHARGE	238	644	2,655	2,011		2,011	24.3 %
TOWN CENTRE GENERAL :- Expenditure	<u>8,332</u>	<u>18,845</u>	<u>98,143</u>	<u>79,298</u>	<u>0</u>	<u>79,298</u>	<u>19.2 %</u>
1145 INC-CHRISTMAS ACTIVITIES	0	-291	0	-291			0.0 %
TOWN CENTRE GENERAL :- Income	<u>0</u>	<u>-291</u>	<u>0</u>	<u>-291</u>			
Net Expenditure over Income	<u>8,332</u>	<u>19,135</u>	<u>98,143</u>	<u>79,008</u>			
110 PUBLIC CONVENIENCES							
4011 RATES	309	930	3,150	2,220		2,220	29.5 %
4012 WATER RATES	0	357	1,600	1,243		1,243	22.3 %
4014 ELECTRICITY	0	-160	900	1,060		1,060	-17.8 %
4036 PROPERTY MAINTENANCE	1,340	4,040	2,500	-1,540		-1,540	161.6 %
4038 MAINTENANCE CONTRACT	0	0	18,500	18,500		18,500	0.0 %
PUBLIC CONVENIENCES :- Expenditure	<u>1,649</u>	<u>5,167</u>	<u>26,650</u>	<u>21,483</u>	<u>0</u>	<u>21,483</u>	<u>19.4 %</u>
Net Expenditure over Income	<u>1,649</u>	<u>5,167</u>	<u>26,650</u>	<u>21,483</u>			

BIGGLESWADE TOWN COUNCIL

12:55

Detailed Income & Expenditure by Budget Heading 30/06/2019

Page No 10

Month No : 3

June 2019

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Commltted Expenditure	Funds Available	% of Budget
Town Centre Management :- Expenditure	17,821	53,595	229,597	176,002	0	176,002	23.3 %
Income	3,640	12,012	66,500	-54,488			18.1 %
Net Expenditure over Income	14,180	41,584	163,097	121,514			

Date: 22/07/2019

BIGGLESWADE TOWN COUNCIL

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Time: 12:58

Cash Book No : 2

User : DCW
Council 13082019

Lloyds Current A/C

Accounts

Payments made between 01/06/2019 and 30/06/2019

Item 10iv Lloyds current account

Nominal Ledger Analysis

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
04/06/2019	George Browns Ltd	200850	782.00	782.00		501			2358-Alr cleaner
04/06/2019	Colin Ross Workwear & Safety	200851	1,621.94	1,621.94		501			2355-Door plaques
04/06/2019	Central Bedfordshire Council	200852	116.25	116.25		501			2353-Allotment rent 24.6-28.9.
04/06/2019	Eastern Shires Purchasing Orga	200853	25.20	25.20		501			2354-Noticeboard
04/06/2019	Groundcare Machinery Services	200854	130.92	130.92		501			2360-Hlonda Izy repairs
04/06/2019	HM Revenue & Customs	200855	9,387.12	9,387.12		501			2361-PAYE/NI May 19
04/06/2019	Ivel Design Limited	200856	525.00	525.00		501			2362-Workshop Drawings
04/06/2019	Node IT Solutions Ltd	200857	2,378.94	2,378.94		501			2364-Epson Workforce printer
04/06/2019	Bedfordshire Pension Fund	200858	9,112.06	9,112.06		501			2352-Pensions May 19
04/06/2019	G & A Plumbing and Heating Eng	200859	462.00	462.00		501			2359-Supply/fit Cisterniser
04/06/2019	DCK Accounting Solutions Ltd	200860	2,447.74	2,447.74		501			2357-Accounts May 19
04/06/2019	R & C Hyett	200861	2,985.00	2,985.00		501			2377-OCC Cleaning May 19
04/06/2019	STOTFOLD ENGINEERING CO	200862	175.00	175.00		501			2365-Weld chain to lock
04/06/2019	HC Slingsby Plc	200863	165.53	165.53		501			2336-Plastic chain barrier
04/06/2019	Turfcare Leisure Services Ltd	200864	816.47	816.47		501			2367-Test/restart Irrigation S
04/06/2019	Unlson	200865	11.50	11.50		501			2369-Union fees May 19
04/06/2019	Unit Clean	200866	60.92	60.92		501			2368-Ladles hygiene unit
05/06/2019	The Helping Hand Company	000204	18.48	18.48		501			2435-Red ranger recycle kit
06/06/2019	Blg Tyres Ltd	000205	132.00	132.00		501			2469-2 x tyres for rideonmower
07/06/2019	Rachel Rellhan	000206	168.75			1089	105	168.75	9 Mnth reimbursement WPermit
07/06/2019	Ampower-41039 Unmetered	DD01	38.88	38.88		501			Purchase Ledger
07/06/2019	Ampower- 22579 Cemetery	DD02	9.00	9.00		501			Purchase Ledger
07/06/2019	Ampower - 15924 -Lindsell Pavi	DD02	211.15	211.15		501			Purchase Ledger
07/06/2019	Ampower -28784 Garage Rec,	DD03	10.00	10.00		501			Purchase Ledger
07/06/2019	Ampower - 94332, Off, Stratton	DD03	92.29	92.29		501			Purchase Ledger
07/06/2019	Ampower - 83921 Changing	DD04	15.00	15.00		501			Purchase Ledger
07/06/2019	Ampower - 32140, Market Stalls	DD05	22.00	22.00		501			Purchase Ledger
07/06/2019	Ampower - 41260 Unmetered	DD05	722.24	722.24		501			Purchase Ledger
07/06/2019	Ampower-51200 Festive Lighting	DD06	25.00	25.00		501			Purchase Ledger
07/06/2019	Ampower -85687-Changlng	DD07	64.00	64.00		501			Purchase Ledger
07/06/2019	Ampower - 65207, Community	DD08	122.00	122.00		501			Purchase Ledger
07/06/2019	Ampower - 50740 Market Sq	DD09	145.00	145.00		501			Purchase Ledger
07/06/2019	Ampower G81907-Klins Reach	DD10	300.00	300.00		501			Purchase Ledger
07/06/2019	Ampower G81907-Klins Reach	DD11	300.00	300.00		501			Purchase Ledger
07/06/2019	Ampower - 28552 Drove Road	DD12	327.00	327.00		501			Purchase Ledger
Sub Total Carried Forward			33,926.38	33,757.63	0.00			168.75	

Nominal Ledger Analysis

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c Centre	£ Amount	Transaction Details
07/06/2019	Ampower - 73506 - Old Court Ho	DD13	350.00	350.00		501		Purchase Ledger
11/06/2019	Node IT Solutions Ltd	DD14	211.20	211.20		501		2374-Node Fortiswitch
11/06/2019	Node IT Solutions Ltd	DD15	2,378.62	2,378.62		501		2373-Node IT Support Jun 19
13/06/2019	Lloyds Salary A/C	TFR	27,063.85			202	27,063.85	
13/06/2019	Lloyds Salary A/C	TFR	10.70			202	10.70	
17/06/2019	Bank charge payable	CHRG	143.41			4051 901	143.41	Bank charge payable
18/06/2019	Biggleswade ATC Squadron	000207	500.00			4261 108	500.00	Replacement Chq
18/06/2019	B&S Chains (midlands) Ltd	200867	104.52	104.52		501		2425-Galv Swing shackle
18/06/2019	Green Beaver Ltd	200868	1,422.00	1,422.00		501		2404-Alteration to kitchen
18/06/2019	Rosetta Publishing Ltd	200869	258.00	258.00		501		2401-Mini page advert
18/06/2019	Colin Ross Workwear & Safety	200870	35.99	35.99		501		2408-Waterproof trousers
18/06/2019	Chandlers (Farm Equipment) Ltd	200871	34.99	34.99		501		2422-Grease kit
18/06/2019	Chubb Fire Ltd	200872	275.95	275.95		501		2420-Fire alarm service
18/06/2019	Deeping Direct Limited	200873	57.60	57.60		501		2412-Hire 20ft container
18/06/2019	FarmServe Ltd	200874	251.53	251.53		501		2410-Vehicle maint. labour ser
18/06/2019	Fenland Leisure Products Ltd	200875	333.60	333.60		501		2411-Large swing seat
18/06/2019	Flowbird Smart City UK Ltd	200876	285.77	285.77		501		2424-Service parking equipment
18/06/2019	J R GOLDTHORPE & SON	200877	329.80	329.80		501		2386-Paint brush,etc
18/06/2019	Harrier Office Supplies Ltd	200878	635.33	635.33		501		2421-Misc stationery items
18/06/2019	Henlow Building Supplies	200879	799.40	799.40		501		2392-Easi-Edge Kiln, screw
18/06/2019	Huxley Electrical Services	200880	538.00	538.00		501		2414-Town general maintenance
18/06/2019	Mick George Recycling Ltd	200881	43.63	43.63		501		2383-Wheelie bin waste collect
18/06/2019	Biggleswade MOT Centre Ltd	200882	15.00	15.00		501		2419-Coc on loose wheel
18/06/2019	Equip4work Limited	200883	129.60	129.60		501		2405-Solar desk extension
18/06/2019	Potton Town Council	200884	600.00	600.00		501		2426-Routine training coursex2
18/06/2019	Auditing Solutions Ltd	200885	516.00	516.00		501		2413-Internal audit fee 18-19
18/06/2019	RIGBY TAYLOR LTD	200886	48.54	48.54		501		2403-White aerosols
18/06/2019	RBS Software Solutions	200887	826.80	826.80		501		2400-Allot.Sftware, training
18/06/2019	Hire or Buy Group Ltd	200888	60.00	60.00		501		2430-2 xchain loops
18/06/2019	Spaldings UK Limited	200889	397.92	397.92		501		2382-Paper towel+dustbin
Sub Total Carried Forward			72,584.13	44,697.42	0.00		27,886.71	

Date: 22/07/2019

BIGGLESWADE TOWN COUNCIL

Page No: 3

Time: 12:58

Cash Book No : 2

User : DCW

Lloyds Current A/C

Payments made between 01/06/2019 and 30/06/2019

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
18/06/2019	Vision ICT Ltd	200890	66.00	66.00		501			2407-Biennial fee- Aug19-July21
19/06/2019	BNP Paribas	DD16	132.00	132.00		501			2291-RTV900EC lease
21/06/2019	AIB Merchant Services	DD17	62.32	62.32		501			2428-Card processing cost May
24/06/2019	EE - DDR	DD18	294.59	294.59		501			Purchase Ledger
27/06/2019	Kubota Finance	Std Ord	536.40		89.40	350		-413.56	Kubota Finance Leasing
						4982	109	413.56	Kubota Finance Leasing
						4253	109	33.44	Kubota Finance Leasing
						435		-33.44	Kubota Finance Leasing
						430		447.00	Kubota Finance Leasing
28/06/2019	Lex Autolease Ltd	DD19	389.02	389.02		501			2415-Lease rental June
Total Payments :			74,064.46	45,641.35	89.40			28,333.71	

From: Christopher Dorow <Christopher.Dorow@centralbedfordshire.gov.uk>

Sent: 24 July 2019 10:29

Subject: FW: Decision on Lighting provision on unlit Biggleswade Footpath No.44 - Southern railway crossing

Hi

Please see attached map and email below. It looks like this request went to BTC and a 50% contribution was approved based on a cost of £5k – see email from Rob below.

However, Drew did not consider the cost of trenching work which is likely to be an additional £8k. This means a total cost of £13k and a 50% contribution of £6,500.

Clearly this would need to be approved by Biggleswade TC. We will not be able to fund CBC's contribution this financial year as we do not have the money.

Perhaps a way forward would be to wait for the definitive cost from the Clerk of works and at this stage then see if BTC would be prepared to fund 50% of this scheme or not from 20/21 budgets.

Regards

Chris

From: Rob McGregor

Sent: 16 February 2018 09:50

To: Andrew Gwillam

Subject: RE: Decision on Lighting provision on unlit Biggleswade Footpath No.44 - Southern railway crossing

Andrew

Below is the decision of the Town Council.

d. Lighting Provision on part of unlit Footpath 44 – Southern Railway Crossing

An email had been received from Andrew Gwillam (ROW Officer – Area 1 (East) regarding the upgrading of the surface along the above footpath, which has now been completed. The CBC Lighting Officer has agreed to a three lamp column extension from the last Brunel Drive lamp column and are now in a position to carry out the works if funding is available. To this end CBC have agreed to part fund the installation and are asking BTC to consider a 50% contribution, with CBC taking on all future maintenance as the new part is absorbed into the CBC lighting network.

The costing is less than £5K and Members are asked to consider the proposal of £2.5K approximately as part contribution.

It was **RESOLVED** to support the proposal with a contribution of up to a maximum of £2,500.

Kind Regards

Rob McGregor PSLCC

Town Clerk

Tel: 01767 313134 - Ext 23

Mob: 07739183647

town.clerk@biggleswadetowncouncil.gov.uk





E-mail to: Christopher.Dorow@centralbedfordshire.gov.uk

Mr Cristopher Dorow
Area Rights of Way Officer (Area 1)

Your ref:
Our ref: BIG/LindsellsLX/AM
Date: 25 July 2019

Dear Chris

Highways Act 1980 - The closure of Lindsell's Level Crossing on the East Coast Main Line, the provision of an alternative bridged crossing and associated improvements to the local public rights of way network

Central Bedfordshire Council has a duty to consult CBC as one of the utility companies (or statutory undertakers) serving the parish of Biggleswade in Central Bedfordshire when proposing to make changes to the highways and public rights of way network.

Central Bedfordshire Council and Network Rail are proposing to close the Lindsell's Level Crossing. Biggleswade Bridleway No. 11 uses this to cross the four tracks of the East Coast main line and exposes walkers, cyclists and equestrians to high speed trains. Network Rail identifies this crossing as a high-risk crossing. We are therefore proposing to replace the level crossing with a new bridleway bridge. We are proposing to site the new bridge approximately 385 metres to the north of the current crossing. This is so that the bridge does not overshadow the nearby solar farm or unduly impinge on the nearby Grade 2* listed building of Shortmead House. The new bridge will have doubled-back ramps of approximately 185 metres long each side and have a height of approximately 8 metres above the track. The total diversion length, including the ramps, would therefore be approximately 1,200 metres.

Central Bedfordshire Council is also taking this opportunity to improve the local public rights of way network by creating new pedestrian and cycling/equestrian connections as part of the Biggleswade Green Wheel and will extinguish a number of routes that it considers not needed for public use. The proposed changes we are consulting on are shown on the attached plan and described in

Central Bedfordshire Council
Priory House, Monks Walk
Chicksands, Shefford
Bedfordshire SG17 5TQ

Telephone 0300 300 8305
Email customer.services@centralbedfordshire.gov.uk
www.centralbedfordshire.gov.uk

Not protected

the attached schedule. It is possible that you may require use of these public rights of way to reach equipment used as part of your business or for the purpose of maintaining/inspecting your network.

The Council does not know what public rights of way CBC uses for its business. If you do require the use of the aforementioned public rights of way you need to inform us of this requirement - failure to do so could result in the removal of any access rights you may have along this right of way. Any order to create, divert or extinguish a public right of way will not affect any private access agreement or wayleave you may hold with a third party.

We cannot divert or extinguish any public right of way over which you specifically require access without your consent. If you do consent to the creation, diversion or extinguishment of a public right of way we can reserve specific access rights for you - but you will need to tell us what these are so that we can ensure that they remain. You cannot, however, unreasonably withhold consent for the diversion or extinguishment of a public right of way.

It is for these reasons that we ask you to inform us whether you need to use the stated right of way and, if so, what access rights you would require to be retained should you consent to the diversion/extinguishment of these rights of way. If CBC does not require the use of this right of way for access you should tell us so.

I would be most grateful if you would confirm in writing by 31st August, if possible, whether CBC's access will be affected by this proposal. I am on leave until the 12th August but will respond to any comments or queries you care to make upon my return.

Yours sincerely



Adam Maciejewski mIPROW
Senior Definitive Map Officer

Direct telephone 0300 300 6530

Email adam.maciejewski@centralbedfordshire.gov.uk

Please reply to:

Adam Maciejewski
Highway Assets Team
Central Bedfordshire Council

Central Bedfordshire Council
Priory House, Monks Walk
Chicksands, Shefford
Bedfordshire SG17 5TQ

Telephone 0300 300 8305

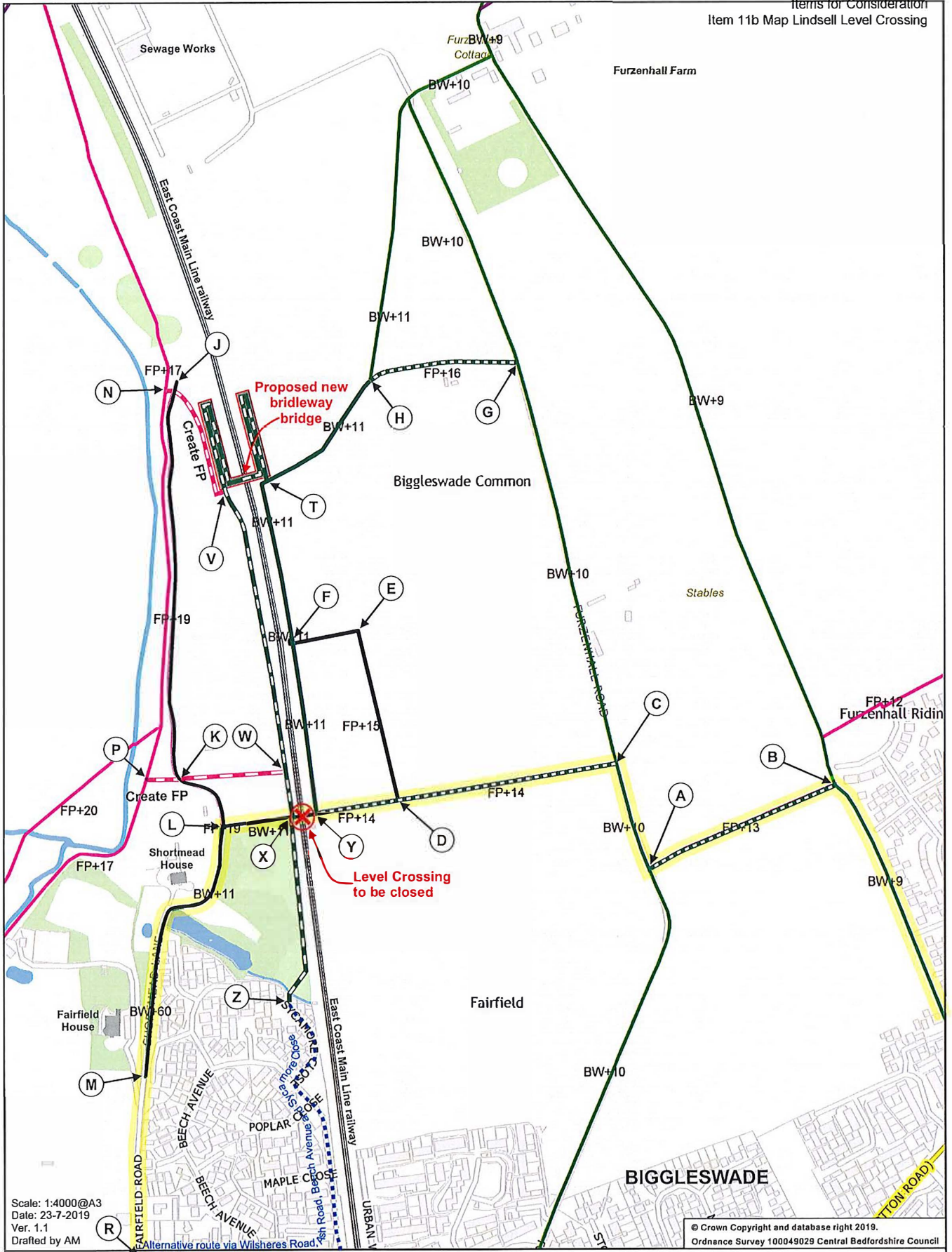
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Thorn Turn Highways Depot
Thorn Road
Houghton Regis
DUNSTABLE, LU5 6GJ

Central Bedfordshire Council
Priory House, Monks Walk
Chicksands, Shefford
Bedfordshire SG17 5TQ

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Scale: 1:4000@A3
 Date: 23-7-2019
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 Drafted by AM

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 Ordnance Survey 100049029 Central Bedfordshire Council

HIGHWAYS ACT
Lindsell's Level Crossing, North of Biggleswade:
Proposed Closure and Changes to the Rights of Way Network

See accompanying Schedule for details



S.119A Rail Safety Order:
 Bridleway to be stopped up
 Bridleway to be created

Public Path Orders:
 Footpaths to be stopped up
 Footpaths to be created
 Bridleway to be created
 Footpath upgraded to bridleway

Current Biggleswade Green Wheel route
 Alternative route on road
 Unaffected footpaths and bridleways



PUBLIC NOTICE

CENTRAL BEDFORDSHIRE COUNCIL PROPOSES TO INTRODUCE AN EXPERIMENTAL ONE WAY AND CONTRA-FLOW CYCLE SYSTEM IN THE BAULK, BIGGLESWADE

Notice is hereby given that Central Bedfordshire Council, in exercise of its powers under Section 9 and 10 of the Road Traffic Regulation Act 1984 and all other enabling powers, propose to introduce a One Way traffic and contra-flow cycle system. These proposals are part of a scheme to improve cycle infrastructure in Biggleswade.

To introduce One Way Traffic and Contra-Flow Cycling in the following length of road in Biggleswade:-

1. B1040 (The Baulk), One way traffic (west to east) and contra-flow cycling (east to west) from A6001 (High Street) to B1040 (Drove Road)

This order shall come into operation on the 16th day of August 2019 and may be cited as "Central Bedfordshire Council (The Baulk, Biggleswade)(One Way Traffic) Experimental Order 2019"

Further Details may be viewed online at www.centralbedfordshire.gov.uk/publicstatutorynotices.

Comments should be sent in writing to the Traffic Management team at the address below or e-mail traffic.consultation@centralbedfordshire.gov.uk by 16th January 2020.

Central Bedfordshire Council
Priory House
Chicksands
Shefford SG17 5TQ

Marcel Coiffait
Director of Community Services

9th August 2019

CENTRAL BEDFORDSHIRE COUNCIL (THE BAULK, BIGGLESWADE) (ONE WAY TRAFFIC)
EXPERIMENTAL ORDER 2019

The Central Bedfordshire Council (the "Council") in exercise of its powers under sections 9 and 10 of the Road Traffic Regulation Act 1984 ("The Act") and all other enabling powers, hereby makes the following Order:

1. This Order shall come into operation on 16th day of August 2019 and may be cited as "Central Bedfordshire Council (The Baulk, Biggleswade)(One Way Traffic) Experimental Order 2019"
1. No person shall cause or permit any motor vehicle to proceed in the lengths of road specified in schedule 1 to this Order other than in the direction specified in that schedule for up to six months from the date the order comes into operation.
2. Nothing in Article 2 of this order shall apply to:-
 - i. Mechanically powered vehicles or cycles;
 - ii. Motor vehicles being used for fire, police, and ambulance or Special Forces purposes engaged in operational work;
 - iii. A mechanical road cleansing vehicle;
 - iv. Any motor vehicle under direction or with the permission of a Police Constable in uniform;
 - v. Any motor vehicle being used in the service of the Local Authority or Water Authority in pursuance of statutory powers or duties;
3. The Council in exercise of its powers under the Local Authorities (Transport Charges) regulations 1998 (SI 1998 No. 948) and the Order may make a reasonable charge for any dispensation issued in contravention of any traffic regulation order contained in the order to cover the cost of administration.

GIVEN under the Common Seal of the Central Bedfordshire Council
this 5th August 2019

THE COMMON SEAL of THE)
CENTRAL BEDFORDSHIRE COUNCIL)
was hereunto affixed in the presence of:)

Authorised Signatory

SCHEDULE 1

One Way Traffic

Lengths of road in Biggleswade

Length of Road (column 1)

B1040 The Baulk

Permitted Direction of Travel (column 2)

From the A6001 (High Street) to the B1040

(Drove Road) (West to East)

From: LOUISE ASHMORE <louise.ashmore@batpc.co.uk>
Date: 7 August 2019 at 9:53:38 am BST
Subject: BATPC AGM

Members of the County Committee

I am writing to let you know that today formal notice of the AGM has been circulated to all councils. The AGM will take place:

- On Thursday 17th October 2019 at 7.30 pm
- In Cople Village Hall, Grange Lane, Cople MK44 3TT
- Refreshments will be available before the meeting from 7.00 pm.

Confirmed guest speakers will be Will Gallagher, Strategic Director, East West Rail and Martin Tugwell, Programme Director, England's Economic Heartland. Between them these two speakers will be able to bring delegates right up to date on the latest position with regards to road and rail links affecting our area.

In accordance with our constitution two representatives from member councils with an electorate up to 1500 and three representatives from councils with an electorate of 1500 or more may vote on any business at the meeting.

Clerks have been asked to email to Tracy Moorhouse admin@batpc.co.uk by latest 24th September 2019 the **names** and **direct email addresses** for their two or three voting representatives. Papers for the AGM will be emailed direct to representatives.

Please remember to book your place at the AGM as part of your council's delegation.

This is an election year for the County Committee. We need 21 members. Please make sure all nomination forms are sent to me by 24th September at the very latest – the earlier the better.

Regards

Louise

Louise Ashmore
County Officer - Bedfordshire Association of Town & Parish Councils
Suite 11, Baystrait House
15 Station Road, Biggleswade, Beds SG18 8AL
Tel: 01767 312669

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Bedfordshire Association of Town & Parish Councils

Elections to the County Committee

Nomination Form 2019

Each member council may nominate a councillor from its own, or any other member council in its unitary council area. County Committee members serve a term of four years. Meetings are held quarterly in the evening, in Biggleswade.

There are 21 elected members, seven from the Bedford Borough area and fourteen from the Central Bedfordshire area (seven Town and seven Parish). In Central Bedfordshire, should there be fewer than seven Parish nominees and more than seven Town nominees, or vice versa, vacancies may be filled from the alternative group. In the event of there being more than seven nominees in the Bedford Borough area, and/or more than fourteen nominees from the Central Bedfordshire area there will be a ballot. This will be held at the Association's Annual General Meeting which will take place at Cople Village Hall on Thursday 17th October 2019.

Name of Nominee

Address

.....

Email:

Member of Parish/Town Council

Nominated by Parish/Town Council

Brief résumé of candidate (**please type or print**)

Nomination forms must be received by Tuesday 24th September 2019

Please return to: louise.ashmore@batpc.co.uk

BATPC, Suite 11, Baystrait House, 15 Station Road, Biggleswade Beds. SG18 8AL



BIGGLESWADE TOWN COUNCIL

Report to Town Council 13 August 2019 Drove Road Workshop Update

Background

This report is an update of the New Drove Road Workshop

Introduction

Martin Humberstone has met with Tony Aceto the structural engineer, and are waiting to organise a meeting with Rob when he gets back to go through the ins and outs of the project i.e. the spec etc to move it on to the next stage which is the building regulation application.

All the planning conditions with the planning department have been agreed and dismissed.

Central Bedfordshire Councils Highways department have also agreed the two access points at Drove Road and Glebe Road.

The foul drain from the bowls pavilion, which was listed on the AWA records as a public sewer. This was incorrect and has now been addressed. We had to discuss with the AWA and Iain Edmunds the drainage engineer, who visited site and agreed that their records were incorrect. I provided a drawing showing the drain and he would sign it off. This was done. So, the records have been amended and this means that the new drain connection for the facility has been agreed.

Bob Catchpole

Works Manager